

**Title I School Parent and Family Engagement Policy  
BALDWIN HILLS ELEMENTARY PILOT SCHOOL &  
GIFTED MAGNET CENTER  
2018/2019**

Each Title I school in LAUSD is required to develop a written parent engagement policy. This policy describes how the school will support and increase parent involvement. It must be developed with parents, include participation from all appropriate advisory committees, be reviewed and updated annually and be agreed upon by the School Site Council. The written parent involvement policy must include how parents will be informed of the school's Title I program requirements.

*Baldwin Hills Elementary Pilot & Gifted Magnet Center's written Parent and Family Engagement Policy was discussed and reviewed during School Site Council (SSC), Governing School Council (GSC) meetings, Family Information Night, and made accessible on the school's website with an invitation to provide feedback for revisions. The final draft of the policy was voted on for approval by the SSC and then mailed to all Title I parents. It will remain posted on our school's website under the SSC menu. The policy describes the means for carrying out the following Title I parental engagement requirements [20 USC 6318 Section 1118(c)-(f) inclusive].*

**Section I: POLICY INVOLVEMENT**

To engage parents in the Title I program at Baldwin Hills Elementary Pilot (BHEP)/Gifted Magnet Center (GMC), the following practices have been established:

- Bi-annually, BHEP/GMC conducts meetings to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program.
- Monthly, BHEP/GMC offers a flexible number of meetings for parents, such as meetings in the morning or evenings. These meetings (SSC, GSC, ELAC, TGIF, and Family Nights) are offered at various times of the day and/or evening and no less than once a month.
- Routinely, BHEP/GMC engages parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs and the Title I Parent and Family Engagement Policy (PFEP). At the start of each school year our newly elected School Site Council initiates the 1<sup>st</sup> draft of the PFEP. Feedback from all stakeholders is then solicited via family informational night, website postings and TGIF forums. Once the review period is completed the SSC votes on the final draft and makes it available to our stakeholders via mailings and website posting.
- Weekly and as needed, phone calls from the Principal via Connect Ed. provides parents of Title I students with timely information about Title I programs.
- During Back to School Night, the Principal and Teachers inform parents of the curriculum used at the school, how students are assessed and the many ways that students are measured and monitored for their progression towards achieving grade level competencies.
- When requested by parents of Title I students, the school provides opportunities for meetings that allow the parents to participate in decisions relating to the education of their children.

**Section II: SHARED RESPONSIBILITIES FOR HIGH ACADEMIC ACHIEVEMENT**

Baldwin Hills EP/Gifted Magnet Center distributes a School-Parent Compact to parents annually. The compact, which has been jointly developed between parents, students and teachers, outlines how the members of the school community will share the responsibility for improved student academic achievement. The compact is mailed to all Title I parents and posted on the School's website. Copies can also be requested in the front office and/or Parent Center.

The School-Parent Compact describes with specificity the various ways that the school and families will partner together in order to help children achieve the State's high academic standards. The compact addresses the following legally required items, as well as other items suggested by parents of Title I students.

- The school's responsibility to provide high-quality curriculum and instruction in an effective and supportive learning environment that enables children to meet the state's academic achievement standards.
- The parents' responsibilities for providing a positive, supportive and conducive environment for learning while their children are at home.
- The Teachers' responsibility to provide ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities.
- The Principal's efforts to engage students, families, and community.
- The expectations of students as they strive to become models of excellence and socially conscious citizens of the greater community.

### **Section III: BUILDING CAPACITY**

Baldwin Hills EP/Gifted Magnet Center engages parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

- BHEP/GMC provides parents with assistance in understanding the State's academic content standards, assessments, and how to monitor a child's progress and work with educators to improve the achievement of their children (i.e. Back to School Night, Parent Conferences and Common Core Standards Night)
- BHEP/GMC provides parents with materials and training to help them work with their children to improve their children's achievement (i.e. Common Core Standards Night, Periodic Family Workshops)
- With the assistance of parents, BHEP/GMC educates staff members about the value of parent contributions, and in how to reach out to, communicate with and work with parents as equal partners (i.e. Surveys, SSC, GSC, ELAC, and Pilot Annual Review)
- The school coordinates and integrates the Title I parental engagement program with other programs, and conducts other activities to encourage and support parents in more fully participating in the education of their children (i.e. weekly administrative meetings, Parent Representative, Parent Center, SSC, GSC and ELAC)
- The school distributes information related to school and parent programs, meetings, and other activities to parents in a format and language that the parents understand (i.e. flyers, phone messages/connect ed.)
- The school provides support for parental involvement activities requested by parents.

### **Section IV: ACCESSIBILITY**

- BHEP/GMC provides opportunities for the participation of all parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand (i.e. interpreters, wheelchair accessibility, and district personnel assistance)

Adapted from <http://www.cde.ca.gov/la/pf/pf>

Revised on 9/12/14