

## **2017-2018 Governing School Council (GSC)**

Baldwin Hills Elementary Pilot / GHA Magnet Center  
5421 Rodeo Road, Los Angeles, CA 90016

### **GSC Meeting Minutes for November 16, 2017**

#### **I. Call to Order**

GSC Chairperson, Delmar Thomas called the meeting to order at 4:09pm

#### **II. Pledge of Allegiance**

The Pledge of Allegiance was led by Baldwin Hills scholar

#### **III. Roll Call/Establish Quorum**

A. Roll call was conducted by GSC Vice Chair, Shaunte Taylor

**Members in attendance:**

Delmar Thomas	Jheri Murdock	Jacqueline Porter-Morris
Shaunte Taylor	Dr. Kimerlin Benjamin	Kimberly Theard
Dr. Letitia Davis	Tracy Pharris	Saudeka Shabazz
Nekishia Lester-Spinner		

**Members not present:**

Angela Petty	Dr. AmberMarie Irving-Elkins
Marie Germaine	Ms. Carr/Curley

B. Quorum was established with 9/14 members present for roll call

#### **IV. Chair's Report**

Mr. Thomas reported that the upcoming Election-to-Work Agreement (EWA) deadlines are as follows:

- **January 15, 2017**  
Deadline for GSC to formally request any changes to existing EWA
- **February 15, 2017**  
Deadline for Teachers and Principal to submit proposed changes to EWA
- **March 15, 2017**  
Deadline for GSC vote to make proposed changes to EWA or vote to renew existing EWA (due to NO changes)

## **V. Principal's Report**

Dr. Davis reported that the first trimester's Intervention program has ended, yielding student performance data based on Data Trackers utilized by staff. Dr. Davis mentioned that the Data Trackers returned/submitted would be analyzed to reveal evidence of potential student growth, based on pre/post-assessment data.

Dr. Davis also reported an update to the Co-located Charter Location, which included the following:

- An official timeline provided by the Prop 39 Office, which reflects the process for Charter/District to requests facilities, or space to be utilized on district campuses for the next school year.
- New L.A. Charter (currently co-located at BHES) is completing their second year as a co-located charter, but has shared plans/goals (at the close of 2016-2017 academic year) to continue and expand their elementary school nearest their newly established middle school.
- Based on projected enrollment, specialized programs, staffing, equipment, etc., for the 2018-2019 academic year, BHES plans to maintain their own space which subsequently minimizes the amount of available space for use by co-located charters. Therefore, New L.A. Charter will be unable to grow/expand as a col-located charter at BHES next year, and may potentially have to be spread across two different school sites due to a lack of available space.

A request to utilize the following facilities/space for 2018-2019 academic year was submitted (by BHES) to include the following classrooms/programs (with respective staff, equipment, etc.):

- Computer lab
  - Music room
  - Art room
  - Ethan's After School Enrichment (Room 27)
- A Co-location Charter Committee Meeting is scheduled for November 17th @2:45pm, facilitated by Ms. Germaine, Committee Chair. All parents, staff, students of BHES and NLAC are welcomed at meeting.

## **VI. Monthly Pilot Mission Recognition**

This week, the GSC recognized Hind Bilaal, and her teacher Julie Montgomery (Room 32). Hind is currently a 5th grade magnet student at the school. She and Mrs. Montgomery presented a very entertaining powerpoint presentation, accompanied with music. The presentation was prepared by Hind, as part of a class project assigned by Mrs. Montgomery. The purpose of the assignment was to encourage her students to

explain and highlight their identity, their heritage and their goals both as a career and as a positive impact on the community at large. Hind's presentation wonderfully displayed her background as an Islamic citizen, her family, her school, and her dreams of becoming a doctor.

On behalf of the entire GSC, Mrs. Montgomery and Hind were thanked and given a certificate of recognition for their commitment to the pilot mission and goals of Baldwin Hills Elementary Pilot School.

## **VII. Bylaws Committee Update**

Mr. Thomas explained the long-term purpose and benefits of the bylaws, especially as it relates to the Annual Pilot Review. A handout was also provided to GSC members with particular topics that the Bylaws Committee believes warrant discussion for possible changes in the Bylaws. Mr. Thomas also indicated that any changes made (or requested) to the existing bylaws, would be subject to review by the LOOC office (on or before 4/27/18).

Mr. Thomas shared considerations for potential changes, some of which were discussed at 2016-17 GSC meetings, but were not finalized or put to a vote. Based on consensus formed by GSC Bylaws Committee, the following components are to be considered for revision/addendum:

- Do we want to change the the overall composition of GSC from 14, to 10 or 12; something to consider to ease the load on required staff members for GSC, and required parent members as well:
  - Pilot Manual's only requirements are:
    - Principal is automatic appointment member
    - Parity (equal number of parents and staff on GSC)
    - Everyone but the principal must be elected by their peers
- Adding language to declare a vacancy due to excessive absences (*recommended by LOOC office*)
- Adding language to explain the GSC Executive Board duties and functions (*to provide clarification to Baldwin Hills parents and GSC members*)
- Section G must be removed. GSC cannot vote by email on any action item. Must be done at a regular meeting or special emergency meeting noticed per Brown Act policies
- Add throughout bylaws that GSC meetings must operate in compliance with California Government Code 54950 *et sec.*, (the Brown Act)

- Amend bylaws to make Parent Community Rep (Ms. Murdock) an appointed position, rather than an elected position.

Mr. Thomas concluded that the Bylaws committee would survey members in the near future to obtain feedback for proposed changes, which would require a future meeting to conduct a vote for approval ( $\frac{2}{3}$  vote of members present for approval).

#### **VIII. Public Comment**

No public comments.

#### **X. Approval of Prior Meeting Minutes (Action Item)**

A motion to approve the meeting minutes for the October 19<sup>th</sup> meeting was made by Mr. Thomas and was seconded by Ms. Theard. A unanimous vote was made to approve the October 2017 meeting minutes. The meeting minutes will be posted on the school website in short order.

#### **XI. GSC Member Announcements**

1. Ms. Porter-Morris announced that the Soaring Scholar program has continued to make a positive impact on student achievement at BHES. Likewise, the support and participation of their parents/loved ones remain an integral part of that success. Ms. Porter-Morris expressed that our number of families who come out to support has slowly decreased over time. As such, she would like welcome all parents, caretakers, volunteers, etc. to attend any of our Soaring Scholar Assemblies to help support our students.

Each Soaring Scholar Assembly is held on the 1st Friday of each month, scheduled according to the lunch schedule. Please check the school website to review/confirm the times. The next assembly will be held on Friday, December 8th.

2. An announcement was made regarding the back parking lot for morning drop-offs with inquiry to facilitate a structured valet system (to help reduce congestion). While the back parking lot is predominantly used for New L.A. Charter, concerns will be expressed accordingly to the necessary personnel. Also, the GSC agreed to revisit this topic at the next meeting.
3. Ms. Theard announced how pleased she was during the Pilot Review walkthroughs last month, and encourages other parents to participate in order to witness all the outstanding work of our school community.

#### **XII. Adjournment (Action Item)**

A motion to adjourn the meeting was made by Mr. Thomas and was seconded by Ms. Taylor. A vote was unanimously approved by all GSC members present. Meeting was adjourned at 4:49pm.